

Follow the link to 32Auctions provided in the Good News Gazette, the Auction poster, or St. Clements Church website.

You will be directed to set up an account and you can set up your bidding name either anonymously or however you want. There is a helpful demo to watch if you would like more instruction.

Consider making a proxy bid if there is something that you passionately want to win, with the highest amount that you are willing to pay. This does not necessarily mean that you will pay this amount, and others will not see this bid. If you are not outbid, the amount that the last bidder bid is what you pay. Here is a more detailed explanation on this process:

What is a proxy bid?

A proxy bid allows you to enter the maximum amount you're willing to spend with the goal of winning the item at the lowest possible price. The system will bid for you, up to your maximum proxy bid amount, as additional bids are entered on the item.

To enter a proxy bid, enter your maximum bid amount, click the Proxy Bid button, and then submit your bid. If you don't see the Proxy Bid button, the auction administrator has turned off this option.

Will anyone see my maximum proxy bid amount?

Rest assured, your maximum proxy bid amount is never exposed to anyone other than you during the online auction.

If you see the "Pre-event bidding" label in the item's Bidding section, the auction administrator can see your maximum proxy bid amount only after the online auction has ended. This allows them to continue bidding for you on bid sheets, up to your maximum bid amount.

How does proxy bidding work?

Let's say an item is currently selling for \$10 and you're willing to bid as high as \$50. You would enter a proxy bid of \$50 and allow the system to automatically bid for you until you win the item or the selling price goes higher than \$50. If the selling price goes

higher than your maximum proxy bid amount, you'll be outbid and someone else will be the leading bidder. You'll only owe the amount the system has bid for you if you win the item. This amount will never be higher than your maximum proxy bid amount.

A proxy bid is entered by a participant as a single bid but the proxy bid can show up in the bid history multiple times. The additional proxy bid entries are created when the system automatically bids for the leading proxy bid as previously explained. The bid history always shows the winning bid amount at the top of the list.

To illustrate how proxy bidding works, let's look at a friendly example of 2 people bidding on the same item:

- Auction Item:
 - Starting Bid Amount: \$10
 - Minimum Bid Increment: \$2
- Bob enters a Proxy bid with a maximum bid amount of \$50.
 - Current Bid: \$10 (same as starting bid amount)
 - Leading Bidder: Bob
- Mary enters an Exact bid of \$12.
 - Current Bid: \$14 (\$12 + \$2 minimum bid increment)
 - Leading Bidder: Bob
- Mary enters a Proxy bid of \$20.
 - Current Bid: \$22 (\$20 + \$2 minimum bid increment)
 - Leading Bidder: Bob
- Mary enters a Proxy bid of \$50.
 - Current Bid: \$50 (both proxy bids are maxed out)
 - Leading Bidder: Bob (the first bid entered wins **when 2 bids are the same**)
- Mary enters a Proxy bid of \$100.
 - Current Bid: \$52 (\$50 + \$2 minimum bid increment)
 - Leading Bidder: Mary

Here's how this looks in the Bid History:

Bidder	Bid Amount	Bid Type
Mary	\$52	Proxy
Bob	\$50	Proxy
Mary	\$50	Proxy

Bob	\$22	Proxy*
Mary	\$20	Proxy
Bob	\$14	Proxy*
Mary	\$12	Exact
Bob	\$10	Proxy*

When Bob entered his \$50 proxy bid, he was initially the leading bidder at \$10. As Mary entered bids on the item, the system automatically entered bids for Bob which are identified by an asterisk (*). When Mary also entered a \$50 bid, Bob was still the leading bidder at \$50 because his **bid was entered first**. Mary finally took the lead when she entered a higher bid than Bob's \$50 proxy bid.

Anytime the system receives 2 bids which are the same, the first bid entered into the system wins. When the bid history displays 2 bids of the same amount, the bid which was placed first is a **proxy bid**. When someone submits a second bid of the same amount, the first bidder continues to be the winning bidder because they were first to bid that amount